



String Academy 1 Instructor Job Description 2023-24

String Academy 1: In partnership with the 4J school district, ESYO's String Academy program introduces 3rd, 4th, and 5th graders to strings, which is not offered in Eugene elementary schools. We work with music teachers and principals to arrange before or after school classes on site. We provide all of the instruments for a very low rental fee, and scholarships for program fees and instrument rentals based on federal guidelines for free and reduced meals. We also offer students in the BEST after-school enrichment program free tuition. We use Essential Elements 1 for Strings, and students pay \$12 and keep the book. All SA1 students learn the same songs, and the pace and curriculum is determined by SA1 instructors as a group. Twice a year, students are offered a chance to perform for the public. <https://www.esyorchestras.org/programs/string-academy-i>

SA1 Instructor Job Description

- Teach ESYO's beginning String Academy 1 (SA1) class to 3rd, 4th and 5th graders before or after school on-site at school.
- Work effectively with other SA1 instructors, ESYO staff, and school district administrators, teachers and classified personnel to ensure smooth operation of any activities related to the classes.
- Work with the SA1 team and the Executive Director to recruit and market for the SA1 class including some or all of the following:
 - Perform in SA1 recruitment concerts or prepare videos of the same.
 - Coordinate with administrators and teachers to give presentations or make videos for schools.
 - Attend PTO or back to school parent meetings for schools, giving presentations, answering questions, and/or staffing information tables when appropriate.
- Maintain accurate attendance records for your SA1 class(es) and update roster changes with ESYO office.
- Work with the Instrument Coordinator to distribute instruments for your class(es).
- Maintain accurate instrument check-out records for your class(es) and help collect instruments from the students at the end of school year.
- Fill out student evaluation forms for your SA1 class(es) when needed.
- Attend and help establish agenda for at least three SA1 staff meetings per year
- Attend and assist with all SA1 concerts for the year.
- Work with office staff to facilitate student registrations, distribute forms and notices to the class, and provide information for concert programs.
- Notify ED if employee must miss a class for any reason, find a suitable substitute or work with ED to make other arrangements.

Qualifications

- Bachelor's degree or higher with emphasis on strings, education preferred
- Minimum of two years teaching experience, or degree in music education
- Friendly, reliable, well-organized, and highly detail-orientated

Compensation

- Salary dependent on experience
- Paid holidays and PTO

To apply: Please send a resume and three references to holly@esyorchestras.org, with "String Academy Instructor" in the subject title. Position open September 2023. Classes begin Oct 2.